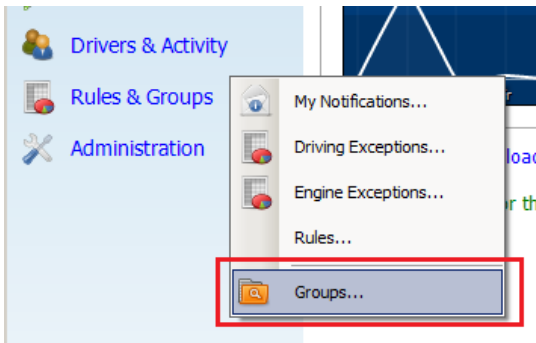


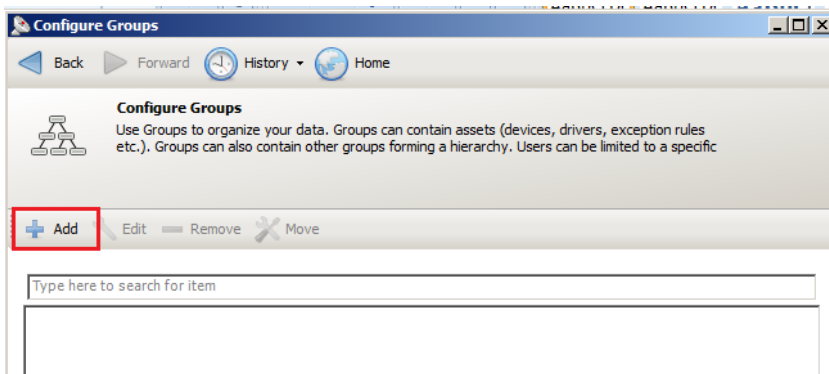
Creating Device Groups

Device Groups are for organising your devices into specific groups. For example: Your devices may be assigned to particular states.

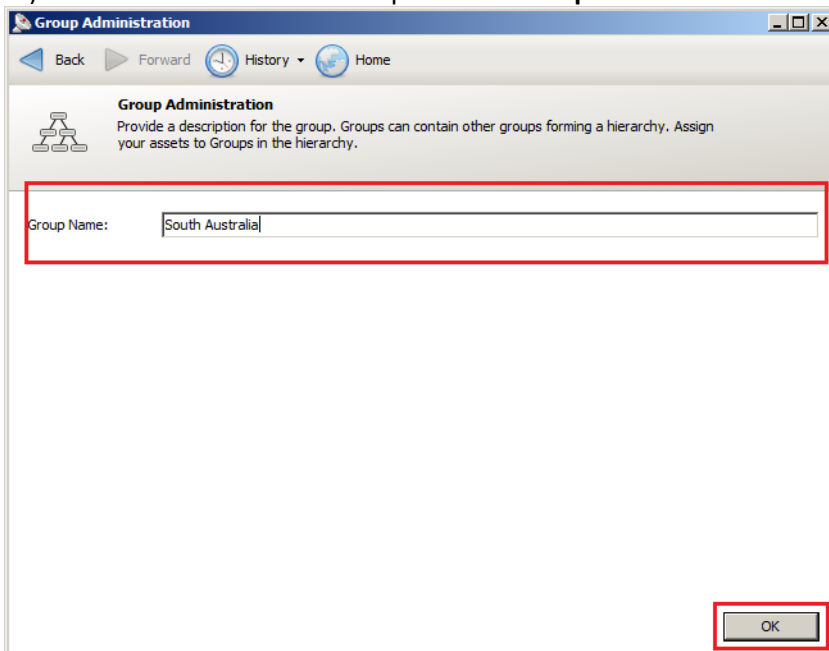
- 1) Click on **Rules and Groups**, then **Groups**



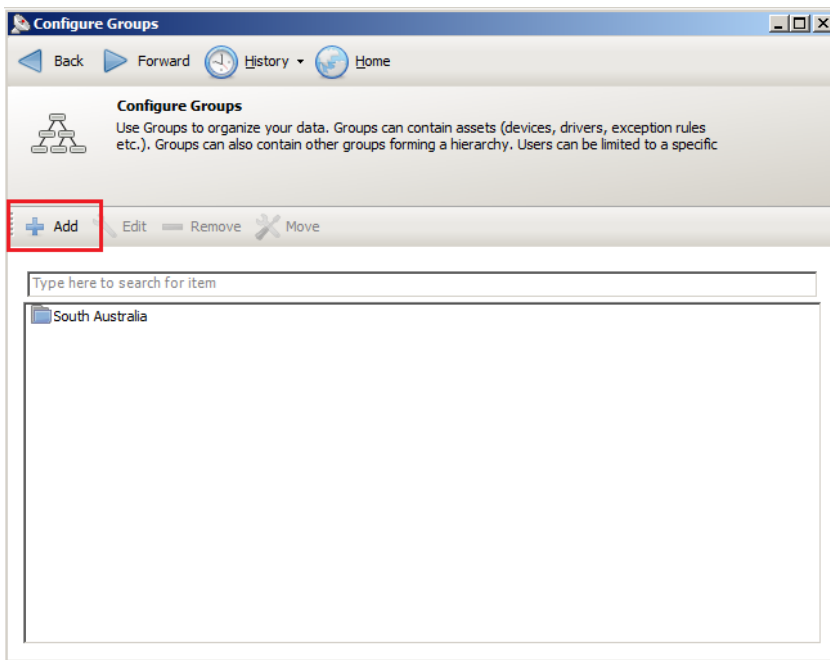
- 2) From the following screen, click **Add**.



- 3) Enter the name of the Group into the **Group Name** box then click **OK**.

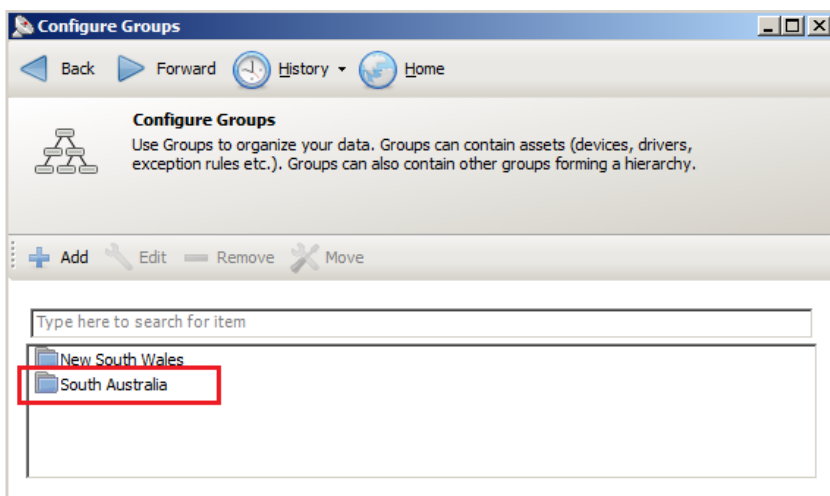


4) You will then be taken to the following screen, to add another Group, click **Add** and repeat steps 2 & 3.

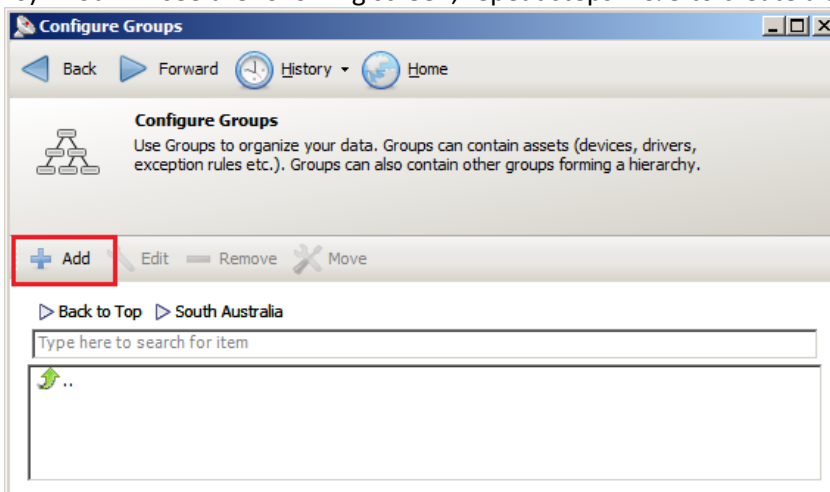


When you have multiple groups you can create a folder structure similar to Windows Explorer. For Example: You may have four divisions within South Australia (North, South, East and West)

5) To create a sub Group within a Group, double click on the "Parent Folder".



6) You will see the following screen, repeat steps 2 & 3 to create a Sub Group within the Group chosen in step 5.



7) As shown in the example below, you will now see that the sub Groups sit within the South Australia Group. To return to the top level, double click on the green up arrow icon, above the folder names.

